



## **2024 Junior Hospitality Grant Announcement**

### **About the Junior Hospitality Grant:**

Junior Hospitality Club, Inc. is one of Oklahoma City's premier women's organizations. As a vital part of our community for more than 88 years, members have donated countless hours and more than \$2 million to help make central Oklahoma a better place to live and work. Junior Hospitality has made an immeasurable impact on the lives of many Oklahomans. Junior Hospitality was the first organization to provide funds for the Regional Food Bank of Oklahoma (formerly known as Oklahoma City Food Bank) and has been a driving force in the funding of The Children's Center.

Junior Hospitality will provide major and/or minor grants to tax exempt, nonprofit organization and agencies in Oklahoma County and the surrounding areas.

### **Application Point of Contact:**

Treasurer@jhok.org

### **Eligible recipients:**

Grants are limited to tax exempt, nonprofit organizations and agencies, in Oklahoma County and the surrounding areas. Grants will not be awarded to individuals.

### **Grant funds may be used for:**

Junior Hospitality Club seeks to fund organizations and sustainable projects which fulfill our motto "Help yourself by helping others".

**Grant funds may not be used for:**

Junior Hospitality Club does not grant funds for annual campaigns; endowments; sectarian religious purchases or purposes; loans or direct financial assistance to individuals; academic scholarships or fellowships; research grants of a highly technical nature; full time, part-time, temporary salaries or consulting fees; replacement of operating budget funds which have been used for the prior purchase of the subject of the grant request; and capital equipment or improvements for public schools.

**Funds available:**

In recent years, grants have been \$5,000; however, the number of grants awarded will depend upon the number and type of applications received. Applicants are eligible to apply for grant(s) in the following amounts:

Major Grant: \$5,000 or more

Minor Grant: \$1 - \$4,999

**Successful applications will address:**

- The needs of the Oklahoma City and surrounding community that are addressed by your organization.
- A specific detailed budget outline.
- The sustainability of your project.

**Application & Award Process:**

- Complete a grant application form.
- Submit application(s) by January 15, 2024.
- All grant applications will be evaluated and reviewed by Junior Hospitality Grant Committee members.
- Top three applicants may be asked to give a brief presentation to the Junior Hospitality membership on February 22, 2024, telling about their organization and the project for which the grant is requested.
- After presentations on February 22, 2024– Junior Hospitality Club membership votes to select the grant recipient for our 2024 year.
- Grant funding is presented at May Social - May 21, 2024.

**Important Dates:**

- Applications must be postmarked by January 15, 2024.
- All grant monies will be presented at May Social – May 21, 2024 - by the Treasurer. The grant money will only be presented after a grant contract has been signed by the grant recipient and the Treasurer.
- After the grant monies have been spent, the selected nonprofit is responsible for submitting a grant evaluation by December 31st of that year. The evaluation will serve as support that the grant monies were spent in accordance with guidelines.

**Questions regarding the Junior Hospitality Grant, please contact:**

Sharyl Pickens - Treasurer

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